

**FEB HRD COMMITTEE
CAREER DEVELOPMENT SUBCOMMITTEE WORKPLAN
1999-2000**

ACTIVITIES	DATES
Career Development Open House (Career Development Vendors Exhibit)	SEP
The Brief Case Leadership Series (Ann Brice, author)	OCT
Career Development Annual Conference	NOV
Teach Yourself Microsoft Office Training (Lynn Hinesman, McGraw Hill)	DEC
Career Success 2000 (CAC)	JAN
Distance Learning Week Fair	MAR
Five Steps to Career Planning (CAC)	MAY
Balancing Work and Family (CAC)	JUN
Focus Group (reassessment of program offerings)	AUG
Finalize next FY Offerings base on assessment results	SEP